Etton Parish Council

www.etton-pc.gov.uk
clerk@etton-pc.gov.uk
07713 194173

MINUTES

Etton Parish Council

Minutes of a Meeting of Etton Parish Council held on **Wednesday 28th October 2026** starting 7.00pm at The Golden Pheasant, Main Road, Etton, Peterborough, PE6 9DA.

MEMBERS PRESENT: Councillors Steve Watson (Chair), Anne Curwen (Vice-Chair), Martin Brook, Joanne Watson and Julian Warren.
IN ATTENDANCE: Clerk Elinor Beesley

PUBLIC FORUM: No members of the public were present.

26.90 **APOLOGIES FOR ABSENCE:** None.

26.91 **DECLARATIONS OF INTEREST:** No declarations of interest were made and no written requests for dispensations for disclosable pecuniary interests were received.

26.92 **MINUTES OF PREVIOUS MEETING**: It was **resolved** to approve the minutes of the meeting held on Wednesday 23rd September 2026 as a true record, and they were signed by the Chair.

26.93 **REPORTS FROM WARD COUNCILLORS OR OTHER INVITED SPEAKERS**: None.

26.94 **GOVERNANCE:**

94.1 Members noted purchases made under delegated powers:
  a) Poppy Shop: Remembrance wreath, £27.50.

94.2 It was **resolved** to add Cllr Warren to the bank mandate. **ACTION – Clerk** to arrange.

26.95 **PLANNING:**

95.1 Members considered Application 26/002963/CTR: Boundary trees (red) raise crown for highways clearance only of 5.5m at The Old Rectory, 5 Rectory Lane, and it was agreed that EPC had no objections.

95.2 Members noted planning applications and decisions received after the publication of the agenda:
  a) Permitted Application 26/00287/CTR: Silver Birch (Sgl/53964) – Remove to ground level due to poor crown viability and foreseeable risk of failure at 5 Main Road.

95.3 Members noted that the Peterborough Local Plan Proposed Submission Consultation commenced on 2nd October 2026 and closes on 12th November 2026. Members discussed the proposed housing developments in Glinton and expressed concerns regarding potential increase in traffic and the adequacy of existing infrastructure. **ACTION – Members** to circulate any response before submission.

26.96 **VILLAGE AMENITIES AND MAINTENANCE:**

96.1 Members noted that there were no outstanding maintenance or Councillors' actions.

96.2 Members noted that the lines on the village speed cushions have been repainted.

96.3 Members noted that the new village sign had been completed and viewed the sign in person prior to the meeting. It was reported that the existing sign had blown down during windy weather and had been removed by Cllr Watson. Members agreed that a more substantial post would be required for the new sign and considered whether a metal post would be most appropriate. **ACTION – Clerk** to check the Council's insurance cover for the sign. **ACTION – Cllr Brook** to obtain details of fabricators. **ACTION – Cllr Watson** to circulate the weight and dimensions of the new sign. **ACTION - Cllr J Watson** and **Cllr Curwen** to consider designs for the new post.

96.4 Cllr S Watson and Cllr J Watson provided an update on the refurbishment of the telephone box. The contents have been sorted, and the new shelving is being painted red and will be installed after the cleaning is finished. Members expressed thanks for Cllr S Watson, Cllr J Watson and a

DRAFT

local resident for their work. Cllr J Watson suggested displaying a notice requesting users not to leave DVDs, CDs, magazines, and members agreed. **ACTION – Cllr J Watson** to display the notice.

26.97 **COMMUNITY AND EVENTS:**

97.1 Cllr S Watson reported that the Litter Pick held on Saturday 24th October 2026 has been successful, with twelve volunteers attending and several bags of litter collected.

97.2 Members considered the response from Neighbourhood Police Sergeant Gladders regarding the request for speed monitoring in the Village. The response advised that the police held no data regarding speeding in Etton and recommended that incidents be reported directly to the police. It was agreed that EPC would ask residents to report speeding concerns directly to the police rather than EPC. **ACTION – Clerk** to publish information on how residents can report speeding concerns to the police.

97.3 Members agreed that the village Christmas Tree should be delivered on Tuesday 24th November and installed on Thursday 26th November, with the light switch on event being on Sunday 29th November 2026 at 5.00pm. **ACTION – Clerk** to amend the delivery date with Milton Estates.

26.98 **FINANCE:**

98.1 It was **resolved** to approve receipts and payments according to the attached schedule.

98.2 It was **resolved** to approve the Financial Reports for one month to 30th September 2026.

98.3 It was **resolved** to approve reimbursement to the Clerk for the purchase of the remembrance wreath from The Poppy Shop in the sum of £27.50 incl. VAT.

98.4 Members considered the first draft of the 2027/28 budget and it was agreed that no capital expenditure is currently planned and that any discretionary projects would require grant funding. **ACTION – Clerk** to find cost of replacement defibrillator pads.

98.5 It was **resolved** to approve a reimbursement to Cllr S Watson for the purchase of shelving for the books in the telephone box in the sum of £32.99.

26.99 **REPORTS FROM COUNCILLORS AND CLERK:**

99.1 No reports were received from Councillors.

99.2 Members received a report from the Clerk on items not covered elsewhere on the agenda:

a) The new National Scheme of Delegation comes into force on 31st October 2026. The new regulations allow planning decision-making to be made by delegated planning officers. Parish Councils may still raise concerns, but cannot automatically send an application to committee.

99.3 External meetings, conferences and training – to note upcoming dates, agree Council representation and receive reports: None.

26.100 **CORRESPONDENCE RECEIVED:**

100.1 No correspondence received after the publication of the agenda was noted.

26.101 **NEXT MEETING:** Members confirmed the date of the next Council Meeting as Wednesday 25th November 2026.

There being no further business, the meeting closed at 8.10pm.

Approved as a true record of the Meeting: …….. Chair, 25th November 2026

Abbreviations used in these Minutes:
EPC – Etton Parish Council
PCC – Peterborough City Council

Schedule of Receipts and Payments (Minute 26.98.1)

Items marked * were paid prior to the meeting as per the Schedule of Regular Payments (Minute 26.61.1), a statutory obligation or under delegated powers, with the relevant Minute shown against the item. No VAT is charged on receipts. Any VAT included in payments is reclaimed at least annually at year end. Where no VAT is indicated, it was not charged by the supplier.

Receipts:

a) TSB Bank: Interest (10th October 2026), £4.44

Payments:

b) M Brook: Bus shelter bulb reimbursement, £9.00 (Minute 26.86.5)*
c) S Watson: Telephone box paint reimbursement, £15.00 (Minute 26.86.5)*
d) Staff Salary: Basic (September 2026), £100.00 (standing order)*
e) Staff Salary: Adjustment (September 2026), £38.80
f) HMRC: PAYE (September 2026), £31.00
g) Wordadd t/a ACR Computers: Annual ESET Security subscription (22nd October 2026), £35.00 incl. VAT
h) Zurich Insurance Company Ltd: Annual Parish Council Insurance (19th December 2026), £196.00
i) Debs Hookway: New Village sign (22nd October 2026), £500.00 (Minute 24.94.7)
j) Staff Salary: Adjustment (October 2026), £34.82
k) HMRC: PAYE (October 2026), £29.80

MINUTES
Etton Parish Council
DRAFT