Etton Parish Council

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AGENDA

Etton Parish Council

To All Members of the Council:

You are hereby summoned to attend a **Meeting of Etton Parish Council** to be held on **Wednesday 28th October 2026** at 7.00pm, at The Golden Pheasant, Main Road, Etton, Peterborough, PE6 9DA.

Members of the public and press are welcome to attend.

Elinor Beesley, Clerk

AGENDA

ATTENDANCE

PUBLIC FORUM: Members of the public may comment on any item of business on the agenda; Standing Orders permit fifteen minutes to be allotted for this item.

26.90 APOLOGIES FOR ABSENCE: To receive and approve apologies for absence.

26.91 DECLARATIONS OF INTEREST: To receive declarations of interest in items on the agenda and written requests for dispensations for Disclosable Pecuniary Interests.

26.92 TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING held on Wednesday 23rd September 2026.

26.93 TO RECEIVE REPORTS FROM WARD COUNCILLORS AND OTHER INVITED SPEAKERS: None at the date of publication.

26.94 GOVERNANCE:

- 94.1 To note purchases made under delegated powers:
  - a) Poppy Shop: Remembrance wreath, £27.50
- 94.2 To approve the addition of Cllr Warren to the bank mandate.

26.95 PLANNING:

- 95.1 To consider Application 26/002963/CTR: Boundary trees (red) raise crown for highways clearance only of 5.5m at The Old Rectory, 5 Rectory Lane.
- 95.2 To note planning applications and decisions received after the publication of the agenda.
- 95.3 To note that the Peterborough Local Plan Proposed Submission Consultation began on 2nd October 2026 and will end on 12th November 2026, and to consider any representation from EPC.

26.96 VILLAGE AMENITIES, MAINTENANCE AND BIODIVERSITY:

- 96.1 To review outstanding maintenance and Councillors' actions where not covered elsewhere on the agenda, and to note completed maintenance works.
- 96.2 To note that the lines on the village speed cushions have been repainted.
- 96.3 To note that the village sign in finished and to consider works required to install it on The Village Green.
- 96.4 To receive a report on the refurbishment of the telephone box.

26.97 COMMUNITY AND EVENTS:

- 97.1 To receive a report on the Litter Pick held on Saturday 24th October 2026.

AGENDA

Etton Parish Council

97.2 To consider the response from Neighbourhood Police Sergeant Gladders regarding the request to monitor speeding in the Village.
97.3 To agree plans for installation of the village Christmas Tree, and the light switch on event of Sunday 29th November 2026 at 5.00pm.

26.98 FINANCE:
98.1 To approve receipts and payments according to the attached schedule.
98.2 To approve Financial Reports for one month to 30th September 2026.
98.3 To approve reimbursement to the Clerk for the purchase of the remembrance wreath from The Poppy Shop in the sum of £27.50 incl. VAT.
98.4 To consider the first draft of the 2027/28 budget.
98.5 To approve a reimbursement to Cllr S Watson for the purchase of shelving for the books in the telephone box.

26.99 REPORTS FROM COUNCILLORS AND CLERK:
99.1 To receive reports from Councillors.
99.2 To receive reports from the Clerk on items not covered elsewhere on the agenda.
99.3 External meetings, conferences and training – to note upcoming dates, agree Council representation and receive reports on any meetings attended.

26.100 CORRESPONDENCE RECEIVED:
100.1 To note correspondence received after the publication of the Agenda.

26.101 NEXT MEETING: To confirm the date of the next Council Meeting as Wednesday 25th November 2026.

Abbreviations used in this Agenda:
EPC – Etton Parish Council

Schedule of Receipts and Payments (Item 26.98.1)

Items marked * were paid prior to the meeting as per the Schedule of Regular Payments (Minute 26.61.1), a statutory obligation or under delegated powers, with the relevant Minute shown against the item. No VAT is charged on receipts. Any VAT included in payments is reclaimed at least annually at year end. Where no VAT is indicated, it was not charged by the supplier.

Receipts:
a) TSB Bank: Interest (10th October 2026), £4.44

Payments:
b) M Brook: Bus shelter bulb reimbursement, £9.00 (Minute 26.86.5)*
c) S Watson: Telephone box paint reimbursement, £15.00 (Minute 26.86.5)*
d) Staff Salary: Basic (September 2026), £100.00 (standing order)*
e) Staff Salary: Adjustment (September 2026), £38.80
f) HMRC: PAYE (September 2026), £31.00
g) Wordadd t/a ACR Computers: Annual ESET Security subscription (22nd October 2026), £35.00 incl. VAT