Etton Parish Council

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AGENDA

Etton Parish Council

To All Members of the Council:

You are hereby summoned to attend a **Meeting of Etton Parish Council** to be held on **Wednesday 23rd September 2026** at 7.00pm, at The Golden Pheasant, Main Road, Etton, Peterborough, PE6 9DA.

Members of the public and press are welcome to attend.



Elinor Beesley, Clerk

ATTENDANCE

PUBLIC FORUM: Members of the public may comment on any item of business on the agenda; Standing Orders permit fifteen minutes to be allotted for this item.

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26.78 APOLOGIES FOR ABSENCE: To receive and approve apologies for absence.

26.79 DECLARATIONS OF INTEREST: To receive declarations of interest in items on the agenda and written requests for dispensations for Disclosable Pecuniary Interests.

26.80 TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING held on Wednesday 22nd July 2026.

26.81 TO RECEIVE REPORTS FROM WARD COUNCILLORS AND OTHER INVITED SPEAKERS: None at the date of publication.

26.82 GOVERNANCE:

82.1 To note purchases made under delegated powers: None at the date of publication.

26.83 PLANNING:

83.1 To note the Peterborough Local Plan Proposed Submission version was approved by Cabinet, however following a request to call-in the decision, the Economy, Inclusive Growth and Environment Scrutiny Committee resolved to uphold the call-in and refer the decision back to Cabinet.

83.2 To consider Application 26/002871/CTR: Silver Birch (Sgl/53964) – Remove to ground level due to poor crown vitality and foreseeable risk of failure at 5 Main Road.

83.3 To note planning applications and decisions received after the publication of the agenda.

26.84 VILLAGE AMENITIES, MAINTENANCE AND BIODIVERSITY:

84.1 To review outstanding maintenance and Councillors' actions where not covered elsewhere on the agenda, and to note completed maintenance works.

84.2 To receive a progress report on the new village sign.

84.3 To note correspondence from PCC providing the requirements for bulb planting on Highways verges in the parish.

84.4 To note confirmation from PCC that the white lines on the speed cushions will be repainted by the Highways Department in the near future.

84.5 To discuss information from PCC regarding which verges and hedges in the parish are maintained

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by PCC.

84.6 To note PCC's response regarding Speed Indicator Devices and to receive an update from the Clerk regarding a request to the police to monitor speeding in the village.

26.85 COMMUNITY AND EVENTS:

85.1 To agree the date of the next Litter Pick and to confirm arrangements.

85.2 To confirm the date of the Christmas Light Switch-On 2026 event as Sunday 29th November at 5.00pm, and to agree any arrangements.

26.86 FINANCE:

86.1 To approve receipts and payments according to the attached schedule.

86.2 To approve Financial Reports for two months to 31st August 2026.

86.3 To approve a quotation from D Hookway in the sum of £30.00 to repaint the 'Etton' sign that is built into the base of the village sign.

86.4 To consider quotations for the purchase of the 2026 village Christmas tree.

86.5 To approve a reimbursement to Cllr Brook for the purchase of a new bus shelter light bulb from Amazon in the sum of £9.00 incl. VAT.

86.6 To approve a reimbursement to Cllr S Watson for the purchase of materials for the repainting of the village telephone box from Branch Bros in the sum of £15.00 incl. VAT.

86.7 To note the 2026-27 National Salary Award has been agreed and that back pay from April 2026 has been included in the Clerk's August salary.

86.8 To consider a proposal including a budget to install shelving in the village telephone box.

86.9 To consider a proposal to purchase bulbs for planting on the verges in the parish.

86.10 To approve an increase of the Clerk's salary by one pay point, as per the employment contract, following the annual appraisal, backdated to 1st July 2026.

86.11 To approve the purchase of two cherry trees, subject to permission from PCC and a successful application to the Community Leadership Fund, up to the sum of £300.00.

26.87 REPORTS FROM COUNCILLORS AND CLERK:

87.1 To receive reports from Councillors.

87.2 To receive reports from the Clerk on items not covered elsewhere on the agenda.

87.3 External meetings, conferences and training – to note upcoming dates, agree Council representation and receive reports on any meetings attended.

26.88 CORRESPONDENCE RECEIVED:

88.1 To note correspondence received after the publication of the Agenda.

26.89 NEXT MEETING: To confirm the date of the next Council Meeting as Wednesday 28th October 2026.

Abbreviations used in this Agenda:
PCC – Peterborough City Council

Schedule of Receipts and Payments (Item 26.86.1)

Items marked * were paid prior to the meeting as per the Schedule of Regular Payments (Minute 26.61.1), a statutory obligation or under delegated powers, with the relevant Minute shown against the item. No VAT is charged on receipts. Any VAT included in payments is reclaimed at least annually at year end. Where no VAT is indicated, it was not charged by the supplier.

Receipts:

a) TSB Bank: Interest (10th August 2026), £5.20

b) TSB Bank: Interest (10th September 2026), £4.92

Payments:

c) S Watson: Reimbursement for plants, £96.92 incl. VAT (Minute 26.74.4)*

d) Graytones Printers: Councillor vacancy flyer printing (30th June 2026), £24.00 incl. VAT (Minute 26.74.5)*

e) S Watson: Reimbursement for electricity cable, £44.99 (Minute 26.74.6)*
f) Staff Salary: Basic (July 2026), £100.00 (standing order)*
g) Staff Salary: Basic (August 2026), £100.00 (standing order)*
h) Staff Salary: Adjustment (July 2026), £28.74
i) Staff Salary: Adjustment (August 2026), £51.89
j) HMRC: PAYE (July 2026), £28.40
k) HMRC: PAYE (August 2026), £34.40

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