

Etton Parish Council

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To All Members of the Council:

You are hereby summoned to attend a **Meeting of Etton Parish Council** to be held on **Wednesday 22nd July 2026** at 7.00pm, at The Golden Pheasant, Main Road, Etton, Peterborough, PE6 9DA.

Members of the public and press are welcome to attend.



Elinor Beesley, Clerk.

ATTENDANCE

PUBLIC FORUM: Members of the public may comment on any item of business on the agenda; Standing Orders permit fifteen minutes to be allotted for this item.

AGENDA

- 26.65 APOLOGIES FOR ABSENCE: To receive and approve apologies for absence.
- 26.66 DECLARATIONS OF INTEREST: To receive declarations of interest in items on the agenda and written requests for dispensations for Disclosable Pecuniary Interests.
- 26.67 TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING (the Annual Meeting of the Parish Council), held on Wednesday 27th May 2026.
- 26.68 COUNCLLOR VACANCY: To consider any applications received for co-option of up to one Councillor.
- 26.69 TO RECEIVE REPORTS FROM WARD COUNCILLORS AND OTHER INVITED SPEAKERS:
 - 69.1 Dan Stewart from Anglian Water speaking about the construction of the water pipeline that will ultimately connect routes from North Lincolnshire to Essex, focusing on the works in the local area.
- 26.70 GOVERNANCE:
 - 70.1 To note purchases made under delegated powers: None at the date of publication.
 - 70.2 To note that Parish Online is offering all Cambridgeshire Parishes free access until 31st March 2027.
- 26.71 PLANNING:
 - 71.1 To note planning applications and decisions received after the publication of the agenda.
- 26.72 VILLAGE AMENITIES, MAINTENANCE AND BIODIVERSITY:
 - 72.1 To review outstanding maintenance and Councillors' actions where not covered elsewhere on the agenda, and to note completed maintenance works.
 - 72.2 To receive an update on the carving of the new village sign.
 - 72.3 To receive a report on the installation of the new underground electricity cable to power the village Christmas Tree lights.
- 26.73 COMMUNITY AND EVENTS:
 - 73.1 To receive a report on the Adult First Aid Awareness class held on Tuesday 23rd June 2026.

26.74 FINANCE:

- 74.1 To approve receipts and payments according to the attached schedule.
- 74.2 To approve Financial Reports for 2 months to 30th June 2026.
- 74.3 To consider making an application for a grant from the Community Leadership Fund.
- 74.4 To approve a reimbursement to Cllr Watson for the purchase of plants for the Village Green from Waterside Garden Centre in the sum of £96.92 incl. VAT.
- 74.5 To approve payment of invoice dated 30th June 2026 from Graytones Printers for printing of the Councillor vacancy flyers in the sum of £24.00 incl. VAT.
- 74.6 To approve a reimbursement to Cllr Watson for the purchase of an extension cable to power the village Christmas tree lights from eBay in the sum of £44.99 incl. VAT.
- 74.7 To approve increase in Clerk's salary, as per contract following the annual appraisal, and backdated to 1st July 2026.
- 74.8 To approve the new HMRC mileage rate of 55p/mile for Clerk expenses as per contract.

26.75 REPORTS FROM COUNCILLORS AND CLERK:

- 75.1 To receive reports from Councillors.
- 75.2 To receive a report from the Clerk on items not covered elsewhere on the agenda.
- 75.3 External meetings, conferences and training – to note upcoming dates, agree Council representation and receive reports: None at the date of publication.

26.76 CORRESPONDENCE RECEIVED:

- 76.1 To note correspondence from the Westings Project inviting EPC Councillors to take part in the Westings Community Portrait Day to create portraits of people who represent the communities connected with Westings today, and that Councillors will be taking part on Sunday 19th June 2026.
- 76.2 To note correspondence received after the publication of the Agenda.

26.77 NEXT MEETING: To confirm the date of the next Council Meeting as Wednesday 23rd September 2026.

Abbreviations used in this Agenda:

EPC – Etton Parish Council

Schedule of Receipts and Payments (26.74.1)

Items marked * were paid prior to the meeting as per the Schedule of Regular Payments (Minute 26.61.1), a statutory obligation or under delegated powers, with the relevant Minute shown against the item. No VAT is charged on receipts. Any VAT included in payments is reclaimed at least annually at year end. Where no VAT is indicated, it was not charged by the supplier.

Receipts:

- a) TSB Bank: Interest (10th June 2026), £3.77
- b) TSB Bank: Interest (10th July 2026), £5.41
- c) Mini First Aid class payment x 2, £60.00
- d) Mini First Aid class payment x 2, £60.00
- e) Mini First Aid class payment x 2, £60.00

Payments:

- f) Information Commissioner's Office: Data Protection Fee, £47.00 (direct debit)*
- g) Staff Salary: Basic (May 2026), £100.00 (standing order)*
- h) Joanne Halstall: Internal Audit 2025/26, £65.00 (Minute 26.61.7)*
- i) Mini First Aid Peterborough: Adult Awareness First Aid class (23rd June 2026), £30.00 (Minute 26.21.21)*
- j) Staff Salary: Adjustment (May 2026), £99.77
- k) Staff Salary: Adjustment (June 2026), £42.98
- l) HMRC: PAYE (May 2026), £71.19
- m) HMRC: PAYE (June 2026), £31.80