

Etton Parish Council

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Minutes of a meeting of Etton Parish Council held on **Wednesday 22nd April 2026** starting 7.00pm at The Golden Pheasant, Main Road, Etton, Peterborough, PE6 9DA.

MEMBERS PRESENT: Councillors Steve Watson, Martin Brook and Joanne Watson.

IN ATTENDANCE: Clerk Elinor Beesley.

PUBLIC FORUM: No members of the public were present.

Following the resignation of former Cllr Fred Morton, it was **resolved** to elect Cllr Watson to the office of Chair of Etton Parish Council; the elected Chair signed the Declaration of Acceptance of Office. Members recognised Fred Morton's long service on Etton Parish Council and his contribution to the Parish and Council over many years.

- 26.34 **APOLOGIES FOR ABSENCE:** It was **resolved** to accept and approve apologies from Cllr Curwen (personal).
- 26.35 **MINUTES OF PREVIOUS MEETING**, held on Wednesday 25th February 2026: It was **resolved** to approve the minutes as a true record, and they were signed by the Chair.
- 26.36 **REPORTS FROM WARD COUNCILLORS or OTHER INVITED SPEAKERS:** None.
- 26.37 **DECLARATIONS OF INTEREST:** No declarations of interest and no written requests for dispensations for disclosable pecuniary interests were received.
- 26.38 **GOVERNANCE:**
- 38.1 *To note purchases made under delegated powers:* None.
 - 38.2 It was **resolved** to adopt or re-adopt:
 - a) Retention and Disposal Policy
 - 38.3 It was **resolved** to approve:
 - a) The General Privacy Notice
 - b) The Employee and Members Privacy Notice
 - 38.4 Members confirmed receipt of the JPAG Practitioners' Guide 2025/26.
 - 38.5 Members noted the internal audit is scheduled to take place during the week commencing 20th April 2026.
 - 38.6 Members confirmed the date of the Annual Parish Meeting as Wednesday 27th May 2026.
- 26.39 **PLANNING:**
- 39.1 *To note planning applications and decisions received after the publication of the agenda:* None.
- 26.40 **VILLAGE AMENITIES AND MAINTENANCE:**
- 40.1 *To review outstanding maintenance and Councillors' actions where not covered elsewhere on the Agenda:* None.
 - 40.2 Members received an update on the carving of the new village sign from Cllr Watson, who reported that the wood carver would like to attend the meeting on 27th May 2026 with the village sign for members to review. It was noted that it may be necessary to purchase lead to complete the village sign. **ACTION – member** to submit a proposal if necessary. **ACTION – Cllr Watson** to enquire with the wood carver about lead work.
 - 40.3 Members noted that PCC Highways is reviewing the request to repaint the white lines on the village speed humps. **ACTION – Clerk** to follow up.
 - 40.4 Members received a report from Cllr Watson on the works required to renew the underground

electricity cable for the village Christmas Tree lights, and it was noted that Cllr Neil Boyce whose Electrical Contractors company has inspected the existing cable, intends to attend the meeting on 27th May 2026.

- 40.5 *To receive an update on the recommencement of Anglian Water works to lay the pipeline from Etton to Bexwell:* No update was reported. **ACTION – Clerk** to invite to Anglian Water representative to an upcoming meeting.

26.41 **COMMUNITY AND EVENTS:**

- 41.1 Members received an update on the Council hosted Adult First Aid Awareness class: the suggested date did not work out. **ACTION – Clerk** to request further dates.

26.42 **FINANCE:**

- 42.1 It was **resolved** to approve receipts and payments according to the attached schedule.
42.2 It was **resolved** to approve Financial Reports for year to 31st March 2026.
42.3 Members reviewed the 2026/27 budget. It was agreed that no amendments were required, and it was **resolved** to approve transfers to and from earmarked reserves as per the approved budget.
42.4 Members noted the submission to HMRC of a VAT reclaim for the period 1st April 2024 to 31st March 2026 in the sum of £172.56.

26.43 **REPORTS FROM COUNCILLORS AND CLERK:**

- 43.1 *To receive reports from Councillors:* None.
43.2 Members received a report from the Clerk on items not covered elsewhere on the agenda:
a) The Clerk has edited to the website to meet accessibility requirements.
b) The Clerk suggested the Council has its own dedicated Facebook page and members agreed.
43.3 External meetings, conferences and training – to note upcoming dates, agree Council representation and receive reports: None.

- 26.44 **NEXT MEETING:** Members confirmed the date of the next Council Meeting, being the Annual Meeting of the Parish Council, as Wednesday 27th May 2026.

There being no further business the Meeting closed at 7.54pm.

Approved as a true record of the Meeting: Chair, 27th May 2026

Abbreviations used in these Minutes:
PCC – Peterborough City Council

Schedule of Receipts and Payments (26.42.1)

Items marked * were paid prior to the meeting as a statutory obligation or under delegated powers, with the relevant Minute shown against the item. No VAT is charged on receipts. Any VAT included in payments is reclaimed annually at year end. Where no VAT is indicated, it was not charged by the supplier.

Receipts:

- a) TSB: Interest (10th April 2026), £3.03

Payments:

- b) Staff Salary: Basic (March 2026), £100.00 (standing order)*
c) Staff Salary: Adjustment (March 2026), £107.70
d) HMRC: PAYE (March 2026), £48.20