

Etton Parish Council

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To All Members of the Council:

You are hereby summoned to attend a **Meeting of Etton Parish Council** to be held on **Wednesday 22nd April 2026** at 7.00pm, at The Golden Pheasant, Main Road, Etton, Peterborough, PE6 9DA.

Members of the public and press are welcome to attend.



Elinor Beesley, Clerk.

ATTENDANCE

PUBLIC FORUM: Members of the public may comment on any item of business on the agenda; Standing Orders permit fifteen minutes to be allotted for this item.

AGENDA

- 26.34 APOLOGIES FOR ABSENCE: To receive and approve apologies for absence.
- 26.35 TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING, HELD ON Wednesday 26th March 2026.
- 26.36 TO RECEIVE REPORTS FROM WARD COUNCILLORS or OTHER INVITED SPEAKERS: None at date of publication.
- 26.37 DECLARATIONS OF INTEREST: To receive declarations of interest in items on the agenda and written requests for dispensations for Disclosable Pecuniary Interests.
- 26.38 GOVERNANCE:
 - 38.1 To note purchases made under delegated powers: None at the date of publication.
 - 38.2 To adopt or re-adopt:
 - a) Retention and Disposal Policy
 - 38.3 To approve:
 - a) The General Privacy Notice
 - b) The Employee and Members Privacy Notice
 - 38.4 To confirm receipt of the JPAG Practitioners' Guide 2025/26
 - 38.5 To note the internal audit will take place in the week commencing 20th April 2026.
 - 38.6 To confirm the date of the Annual Parish Meeting as Wednesday 27th May 2026.
- 26.39 PLANNING:
 - 39.1 To note planning applications and decisions received after the publication of the agenda.
- 26.40 VILLAGE AMENITIES, MAINTENANCE AND BIODIVERSITY:
 - 40.1 To review outstanding maintenance and Councillors' actions where not covered elsewhere on the agenda, and to note completed maintenance works.
 - 40.2 To receive an update on the carving of the new village sign.
 - 40.3 To note that PCC Highways is reviewing the request to repaint the white lines on the on the village speed humps.
 - 40.4 To receive a report on the works required to renew the underground electricity cable for the village Christmas Tree lights.

- 40.5 To receive an update on the recommencement of Anglian Water works to lay the pipeline from Etton to Bexwell.

26.41 COMMUNITY AND EVENTS:

- 41.1 To receive an update on the Council hosted Adult First Aid Awareness class.

26.42 FINANCE:

- 42.1 To approve receipts and payments according to the attached schedule.
42.2 To approve Financial Reports for year to 31st March 2026.
42.3 To review the 2026/27 budget, agree any amendments and approve any transfers to and from earmarked reserves.
42.4 To note the submission to HMRC of a VAT reclaim for the period 1st April 2024 to 31st March 2026 in the sum of £173.56.

26.43 REPORTS FROM COUNCILLORS AND CLERK:

- 43.1 To receive reports from Councillors.
43.2 To receive a report from the Clerk on items not covered elsewhere on the agenda.
43.3 External meetings, conferences and training – to note upcoming dates, agree Council representation and receive reports: None.

26.44 CORRESPONDENCE RECEIVED:

- 44.1 To note correspondence from the Environment Agency regarding the Maxey Cut Banks Refurbishment.

- 26.45 NEXT MEETING: To confirm the date of the next Council Meeting, being the Annual Meeting of the Parish Council, as Wednesday 27th May 2026.

Abbreviations used in this Agenda:

JPAG – Joint Panel on Accountability and Governance

PCC – Peterborough City Council

Schedule of Receipts and Payments (26.42.1)

Items marked * were paid prior to the meeting as a statutory obligation or under delegated powers, with the relevant Minute shown against the item. No VAT is charged on receipts. Any VAT included in payments is reclaimed annually at year end. Where no VAT is indicated, it was not charged by the supplier.

Receipts:

- a) TSB: Interest (10th March 2026), £3.03

Payments:

- b) Staff Salary: Basic (March 2026), £100.00 (standing order)*
c) Staff Salary: Adjustment (March 2026), £107.70
d) HMRC: PAYE (March 2026), £48.20