

Etton Parish Council

www.etton-pc.gov.uk
clerk@etton-pc.gov.uk
07713 194173

Minutes of a meeting of Etton Parish Council held on **Wednesday 26th November 2025** starting 7.00pm at The Golden Pheasant, Main Road, Etton, Peterborough, PE6 9DA.

MEMBERS PRESENT: Councillors Fred Morton (Chair), Anne Curwen (Vice-Chair), Steve Watson, Martin Brook and Andrea Page.

IN ATTENDANCE: Clerk Elinor Beesley

PUBLIC FORUM: Four members of the public were present who wished to comment on Item 25.96.2. One member spoke in support of the installation of the flagpole and suggested that variety of flags to be flown throughout the year and suggested that residents could change the flags. EPC confirmed that it is the duty of the Council to remain politically neutral and flags would be flown accordingly. EPC explained that the Council would need to consider insurance implications, any requirement of planning permission, legalities regarding the land ownership, initial and ongoing maintenance costs and the practicalities involved with changing the flags. EPC confirmed that no budget is available this financial year and it has not been budgeted for the year 2026/27. The resident said that they would independently canvass residents' opinions and EPC explained that the Council could only consider residents' opinions if sought by Council.

25.90 **APOLOGIES FOR ABSENCE:** None.

25.91 **MINUTES OF PREVIOUS MEETING**, held on Wednesday 29th October 2025 were **resolved** as a true record and signed by the Chair.

25.92 **REPORTS FROM WARD COUNCILLORS or OTHER INVITED SPEAKERS:** None.

25.93 **DECLARATIONS OF INTEREST:** No declarations of interest were received and no written requests for dispensations for disclosable pecuniary interests were granted.

25.94 **GOVERNANCE:**

94.1 *To note purchases made under delegated powers:* None.

94.2 Members agreed meeting dates for 2026 including the date of the Annual Parish meeting 2026 as the third Wednesday of January and the fourth Wednesday of February, April, May, (also the Annual Parish Meeting) July, September, October and November; no meetings will be held in March, June, August and December.

94.3 Members noted that the website hosting and domain provider, Cloud Next, has carried out work to correctly redirect the website to www.etton-pc.gov.uk.

25.95 **PLANNING:**

95.1 *To note applications and decisions received after the publication of the Agenda:* None.

95.2 Members discussed the proposed housing developments in Glinton and the effect any such large-scale developments would have on Etton: it was agreed that EPC does not support the large scale developments due to the strain they would put on local amenities such as schools, sewage systems, roads and The Deepings Practice.

25.96 **VILLAGE AMENITIES AND MAINTENANCE:**

96.1 *To review outstanding members maintenance and Councillors' actions:* None.

96.2 Members considered installation of a flagpole on the Village Green: it was noted that the item was included as a result of a request from a member of the public. The majority of member expressed reservations, including the costs and the practicalities of changing flags. Concerns were also raised regarding the politicisation of the St George's flag and the importance of ensuring that any flags flown to not of a political nature. It was **resolved** that the following information should be



MINUTES

Etton Parish Council

established before Council is able to consider installation of a flagpole: the confirmed cost of an application to PCC Planning Services to determine whether planning permission is required; whether permission from the landowner would be required and, if so, how this would be sought, insurance requirements and implications, the initial and ongoing maintenance costs, and the opinions of residents. **ACTION – Members** to draft a questionnaire to gauge residents' opinions. It was agreed to share the questionnaire, as a courtesy, with the members of the public who attended the meeting prior to wider circulation. **ACTION – Members** to establish all costs involved and requirements for landowner permission. **ACTION – Clerk** to contact Zurich Insurance and add consideration of the questionnaire to January's Agenda.

96.3 Members **resolved** to approve the scale sketch of the new village sign.

25.97 COMMUNITY AND EVENTS:

- 97.1 Cllr Curwen reported that the Remembrance Sunday event held on Sunday 9th November 2025 was highly successful and well attended as usual.
- 97.2 Members reviewed plans for the Christmas Light Switch-On Event to be held on 30th November 2025: Members will meet at 10.30am on Friday 28th November 2025 to decorate the tree. It was noted that new lights have had to be purchased. **ACTION – Cllr Curwen** to submit the receipt for the lights for reimbursement in January 2026.
- 97.3 Members agreed to organise a Village Litter Pick on Saturday 17th January 2026, meeting at 11.00am on The Green. **ACTION – Clerk** to draft the Risk Assessment and arrange delivery of ten litter pickers and bin bags, and rubbish collection with PCC. **ACTION – Members** to arrange hi-vis vests and advertise the event to residents.
- 97.4 *To consider a request from Helpston and Etton Village Hall for support in their endeavours to build a new Village Hall.* It was agreed to defer this item to the meeting of 21st January 2026. **ACTION – Clerk.**

25.98 FINANCE:

- 98.1 It was **resolved** to approve receipts and payments according to the attached schedule.
- 98.2 It was **resolved** to approve financial reports for one month to 30th November 2025.
- 98.3 It was **resolved** to approve the quotation from Milton (Peterborough) Estates Company for the Village Christmas Tree in the sum of £110.00 incl. VAT.
- 98.4 Members considered annual membership to Good Neighbours – Rural Peterborough in the sum of £1.15 per household (current total number of households is 57); Good Neighbours – Rural Peterborough is a charity that provides support to rural parish residents. It was agreed that EPC is supportive of the endeavour however there is not currently the need for support in the Village and it was **resolved** to not take out membership.
- 98.5 It was **resolved** to approve renewal of the annual website hosting from Cloud Next in the sum of £119.98 incl. VAT.
- 98.6 It was **resolved** to approve the quotation for the renewal of the Parish Council Annual Insurance from Zurich Insurance in the sum of £196.00.
- 98.7 It was **resolved** to approve reimbursement to Cllr Brook for the purchase of a replacement bus shelter light in the sum of £9.00 incl. VAT.
- 98.8 It was **resolved** to approve the 2026/27 draft budget. The precept demand is £2915.95, which equates to a Net Parish Precept Equivalent Band D Charge of £56.72, based on an estimated Council Tax base of 51.41. The 2026/27 precept demand represents a 9.62% increase on 2025/26, and the Net Parish Precept Equivalent Band D Charge represents an 8.28% increase on 2025/26. It was noted that the Council's reserves, after essential expenditure, are not at the ideal level; however, the precept demands for 2024/25, 2025/26 and 2026/27 has been reduced by contribution from the Council's reserves.

25.99 REPORTS FROM COUNCILLORS AND CLERK:

- 99.1 *To receive reports from Councillors:* None.
- 99.2 Members received reports from the Clerk on items not covered elsewhere on the Agenda:
 - a) The re-painting of the white speed bump lines is still outstanding. **ACTION – Clerk** to follow up with PCC and ask for it to be scheduled for Spring 2026.
 - b) The Clerk asked members for an update on the parking issues on Glington Road at school drop-off and pick-up times; members confirmed that the issues continue and Cllr Page reported that

- she had attended a Glinton Village meeting, as a member of the public, to discuss the proposed housing developments, and had suggested that if Arthur Mellows Village College acquired the Church Land that is for sale it could be used for car parking to mitigate the issue.
- 99.3 External meetings, conferences and training – to note upcoming dates, agree Council representation and receive reports: None.

25.100 **CORRESPONDENCE RECEIVED:** None.

25.101 **NEXT MEETING:** Members confirmed the date of the next meeting as Wednesday 21st January 2026.

There being no further business the Meeting closed at 9.02pm.

Approved as a true record of the Meeting:  Chair, 21st January 2026

Abbreviations used in these Minutes:

EPC – Etton Parish Council

PCC - Peterborough City Council

Schedule of Receipts and Payments (25.98.1)

Items marked * were paid prior to the meeting as per the agreed regular payments list (Minute 25.62.3), as a statutory obligation or under delegated powers, with the relevant Minute shown against the item. No VAT is charged against receipts. Any VAT included in payments is reclaimed at least annually at year end. Where no VAT is indicated, it was not charged by the supplier.

Receipts:

- a) TSB: Interest (10th November 2025), £4.25

Payments:

- b) Staff Salary: Basic (October 2025), £100.00 (standing order)*
 c) Wordadd t/a ACR Computers: ESET Internet security (annual), £35.00 incl. VAT (Minute 25.86.4)*
 d) E Beesley: Reimbursement (The Poppy Shop - poppy wreath), £24.49 incl. VAT (Minute 25.86.3)*
 e) Staff Salary: Adjustment (October 2025), £51.42
 f) HMRC: PAYE (October 2025), £39.00