

Etton Parish Council

www.etton-pc.gov.uk
clerk@etton-pc.gov.uk
07713 194173

Minutes of a meeting of Etton Parish Council held on **Wednesday 23rd April 2025** starting 7.00pm at The Golden Pheasant, Main Road, Etton, Peterborough, PE6 9DA.

MEMBERS PRESENT: Councillors Fred Morton (Chair), Anne Curwen (Vice-Chair), Andrea Page, Martin Brook, and Steve Watson.

IN ATTENDANCE: Clerk Elinor Beesley

PUBLIC FORUM: No members of the public were present.

25.25 **APOLOGIES FOR ABSENCE:** None.

25.26 **MINUTES OF PREVIOUS MEETING,** held on Wednesday 26th February 2025 were **resolved** and signed by the Chair.

25.27 **REPORTS FROM WARD COUNCILLORS or OTHER INVITED SPEAKERS:** None.

25.28 **DECLARATIONS OF INTEREST:** No declarations of interest were received and no written requests for dispensations for disclosable pecuniary interests were granted.

25.29 **GOVERNANCE:**

- 29.1 *To note purchases made under delegated powers:* None at date of publication.
- 29.2 Members noted the internal audit will be taking place on Thursday 1st May 2025.
- 29.3 Members confirmed receipt of the Practitioners' Guide 2025.

25.30 **PLANNING:**

- 30.1 *To note applications and decisions received after the publication of the Agenda:* None.

25.31 **VILLAGE AMENITIES AND MAINTENANCE:**

- 31.1 Members reviewed outstanding maintenance and Councillors' actions:
 - a) Tyres fly tipped on private land has been reported to landowners Tarmac.
 - b) Cllr Page has contact Anglian Water who have confirmed that work on the Grantham to Bexwell pipeline will be reinstated at Glinton in summer 2025 and it is anticipated that work in Etton and Maxey will be reinstated Summer/Autumn 2027. **ACTION – Cllr Page** to follow up with Anglian Water to find out about anticipate road closures.
- 31.2 Members noted that the new planters have been installed on the Village Green, the Hedgehog warning signs have been installed along Main Road and four bird boxes have been installed in the Churchyard and two on the Village Green. Members expressed their thanks to Mr Tony Dean and Mr Andrew Curwen for their assistance with the installation of the planters and bird boxes.
- 31.3 Members discussed the installation of 'No horse riding' signs on the footpath along Maxey Cut: The Environment Agency have reported that the embankment has being damaged by horse riding. Members noted that residents had not been given prior notice and that the signs do not contain information regarding which agency installed the signs or contact details of the agency. **ACTION – Cllr Page** to find information regarding registering the path as a Bridle Way.
- 31.4 Members discussed recent fly tipping in the Parish, and it was noted that fly tipping continues to be an issue, and Council will continue to report.
- 31.5 Members noted the temporary road closure: Woodcroft Road, 20m either side of Woodcroft Road Level Crossing overnight between 11.00pm and 9.00am on Saturday 26th April to Sunday 27th April 2025.

25.32 **COMMUNITY AND EVENTS:**

- 32.1 Members received a report on the East Anglian Air Ambulance CPR and Defibrillator training event held on Wednesday 12th March 2025 at 7.00pm to 8.00pm at The Golden Pheasant: the event was well attended and very informative. Members expressed thanks to The Golden Pheasant for providing the venue.
- 32.2 Members noted that the Local Plan Public Consultation takes place between Friday 11th April 2025 and Thursday 29th May 2025.

25.33 FINANCE:

- 33.1 Members **resolved** to approve receipts and payments according to the attached schedule.
- 33.2 *To approve Financial Reports for year to 31st March 2025:* It was agreed to defer this item to the meeting on 28th May 2025.
- 33.3 It was **resolved** to approve reimbursement to Cllr Watson for the purchase of topsoil and cable ties from B & Q for the Village planters in the sum of £33.04.
- 33.4 Members considered payment of the CAPALC Affiliation fee in the sum of £148.62 and the optional Data Protection Officer membership in the sum of £50.00 and it was **resolved** to not take out the membership for year 2025/26.
- 33.5 Members **resolved** to approve renewal of WordPress website annual hosting fee in the sum of £36.00 plus VAT.

25.34 REPORTS FROM COUNCILLORS AND CLERK:

- 34.1 *To receive reports from Councillors:* None.
- 34.2 *To receive report from the Clerk on items not covered elsewhere on the Agenda:* None.
- 34.3 External meetings, conferences and training – to note upcoming dates, agree Council representation and receive reports:
 - a) Parish Liaison Local Plan meeting, 30th April 2025 at 6.30pm at Sand Martin House, Peterborough and via Teams: Several members confirmed they will be attending via Teams.

25.35 CORRESPONDENCE RECEIVED:

- 35.1 Members discussed correspondence from a resident to Ginton and Castor Ward Councillor Peter Hiller regarding funding for installation of additional litter bins in the Parish. **ACTION – Clerk** to respond to the resident and forward previous correspondence regarding EPC's request to PCC to install an additional litter bin on Main Road to Cllr Boyce including a map of preferred bin location. Cllr Page reported broken glass at the Green Wheel interpretation board on Main Road. **ACTION – Clerk** to report to PCC.
- 35.2 Members discussed correspondence regarding the Westings Meadow Community Heritage Project. **ACTION – Cllr Morton** to contact the sender to ascertain the venue of meeting and to ask members if they are able to attend.
- 35.3 Members discussed correspondence from The Deepings Practice PPG regarding the request for an Urgent Treatment Centre for The Deepings and surrounding areas. It was agreed that EPC are in support of an Urgent Treatment Centre providing that additional resources and support is put in place so that there is no detriment to current resources. **ACTION – Clerk** to respond.

25.36 **NEXT MEETING:** Members confirmed the date of the next meeting as Wednesday 28th May 2025.

There being no further business the Meeting closed at 8.00pm.

Approved as a true record of the Meeting:  Chair, 28th May 2025

Abbreviations used in these Minutes:

EPC – Etton Parish Council

PCC- Peterborough City Council

Schedule of Receipts and Payments (25.33.1)

Items marked * were paid prior to the meeting as a statutory obligation or under delegated powers, with the relevant Minute shown against the item. No VAT is charged against receipts. Any VAT included in payments is reclaimed annually at year end. Where no VAT is indicated, it was not charged by the supplier.

Receipts:

- a) TSB: Interest (10th March 2025), £2.99
- b) TSB: Interest (10th April 2025), £2.69
- c) PCC: First installment of Parish precept, £1330.00

Payments:

- d) E Beesley: Reimbursement (paper ream), £8.37 (Minute 25.21.5)*
- e) E Beesley: Reimbursement (bird boxes), £79.19 incl VAT (Minute 25.9.3)*
- f) E Beesley: Reimbursement (hedgehog signs), £53.30 incl VAT (Minute 25.21.4)*
- g) Staff Salary: Basic (February 2025), £100.00 (standing order)*
- h) Woven Wood: Planters, £171.97 incl VAT (Minute 25.9.3)*
- i) Staff Salary: Basic (March 2025), £100.00 (standing order)*
- j) Staff Salary: Adjustment (February 2025), £24.64
- k) Staff Salary: Adjustment (March 2025), £24.65
- l) HMRC: PAYE (February 2025), £27.40
- m) HMRC: PAYE (March 2025), £27.40
- n) ICO: Data Protection Fee, £52.00 (direct debit)
- o) E Beesley: Reimbursement (WordPress annual hosting fee), £43.20 incl VAT