

**Etton Parish Council**

www.etton-pc.gov.uk  
clerk@etton-pc.gov.uk  
07713 194173

**Minutes of a meeting of Etton Parish Council** held on **Wednesday 21<sup>st</sup> January 2026** starting 7.00pm at The Golden Pheasant, Main Road, Etton, Peterborough, PE6 9DA.

**MEMBERS PRESENT:** Councillors Fred Morton (Chair), Steve Watson and Martin Brook.

**IN ATTENDANCE:** Clerk Elinor Beesley

**PUBLIC FORUM:** Eight members of the public were present in relation to items 26.7.3 and 26.7.4 regarding the potential installation of a village flagpole.

A resident reported that they had conducted an independent survey of residents and obtained 38 signatures in support of installing a flagpole. It was indicated that some residents would be willing to contribute towards the purchase costs, and two residents offered to make a donation.

The Council clarified that installation and maintenance would need to be carried out by qualified contractors for insurance purposes. Members of the public asked about insurance implications, and it was confirmed that the Council's insurer had advised there should be no increase in premiums based on current information.

Some residents expressed general support for a flagpole, and for flags that reflect inclusion and the community. Suggestions included flying the Peterborough civic flag and the Armed Forces flag. Residents expressed concerns about the potential for differing interpretations of the St George's flag if flown outside of St George's Day. The Chair explained that the Council is currently gathering information, including planning considerations and land ownership implications, and intends to consult residents before making any decision.

26.1 **APOLOGIES FOR ABSENCE:** Apologies were received and accepted from Cllr Curwen (personal).

26.2 **MINUTES OF PREVIOUS MEETING**, held on Wednesday 26<sup>th</sup> November 2025 were **resolved** as a true record and signed by the Chair.

26.3 **REPORTS FROM WARD COUNCILLORS or OTHER INVITED SPEAKERS:** None.

26.4 **DECLARATIONS OF INTEREST:** No declarations of interest were received and no written requests for dispensations for disclosable pecuniary interests were granted.

26.5 **GOVERNANCE:**

5.1 *To note purchases made under delegated powers:*

a) Ream of paper, £5.99.

5.2 Members noted the resignation of former Councillor Andrea Page, and acknowledged her service to the Council and the Parish.

5.3 Members noted that the Notice of Casual Vacancy has been published, and that, if no election is called, the vacancy may be filled by co-option from the meeting of 25<sup>th</sup> February 2026.

5.4 Members noted that the published Council Tax Base is 51.41, which is the same as the previously estimated Tax Base.

26.6 **PLANNING:**

6.1 *To note applications and decisions received after the publication of the Agenda:* None.

26.7 **VILLAGE AMENITIES AND MAINTENANCE:**

7.1 Members reviewed outstanding members maintenance and Councillors' actions:

a) **ACTION – Clerk** to obtain details of the Anglian Water contact following the resignation of former Cllr Page.

- 7.2 Members received an update on the new Village sign: Cllr Watson reported that the work has begun to carve the sign and current lead time is 5-6 months.
- 7.3 Members received and considered further information regarding the possibility of installing a flagpole on the Village Green: Zurich insurance confirmed that, based on the information provided, there should be no change to the Council's annual insurance. They advised that only members, employees or approved contractors of the Council are covered by the insurance for purposes of maintaining a flagpole, including the changing of flags. Members agreed that a flagpole up to 8m high may be suitable. Members noted that underground and overhead cables would determine potential locations. It was **resolved** that a specialist flagpole company would be required to install a flagpole for insurance purposes and due to the presence of trees and cables. **ACTION – Clerk** to re-circulate flagpole company information obtained by Cllr Morton. **ACTION – Cllr Brook** to investigate survey options regarding cables and to obtain further estimates or quotations. **ACTION – Clerk** to find information regarding land ownership and planning permissions.
- 7.4 Members considered the draft resident consultation regarding installation of a flagpole and flags that could be flown. It was **resolved** to approve the consultation in light of the information currently available, and subject to: consideration of planning application and any other fees that may be payable, permission from the registered land owner if applicable, the outcome of any surveys and any other relevant information that may affect feasibility.
- 26.8 **COMMUNITY AND EVENTS:**
- 8.1 Members received a report on the Christmas Light Switch-On Event, held on 30<sup>th</sup> November 2025: it was a success with a good number of residents in attendance. Members expressed thanks to all those who helped organise the event, with particular thanks to Cllr Curwen.
- 8.2 Members received a report on the Village Litter Pick, held on 17<sup>th</sup> January 2026: Seven residents attended and 10 bags of rubbish were collected.
- 8.3 Members considered hosting a CPR/Defibrillator refresher course, delivered by East Anglian Air Ambulance, or a First Aid Awareness Class for Adults for which there would be a cost per person. It was noted that the cost per person is £30.00 and minimum 5 people are required to book the event. It was **resolved** to host a First Aid Awareness Course provided the minimum numbers of attendees sign up and make payment for their places prior to booking confirmation. **ACTION – Clerk** to ascertain if there is sufficient interest.
- 8.4 Members noted that PCC had provided litter pickers hi-vis vests and refuse sacks for the Village Litter Pick, held on Saturday 17<sup>th</sup> January 2026.
- 8.5 Members considered a request from Helpston and Etton Village Hall for support in their endeavours to build a new Village Hall: it was **resolved** that EPC is supportive of the endeavours, but is unable to provide financial support and that Cllr Watson draft a response based on discussions at the meeting for approval by members. **ACTION – Cllr Watson.** **ACTION – Clerk** to send.
- 26.9 **FINANCE:**
- 9.1 It was **resolved** to approve receipts and payments according to the attached schedule.
- 9.2 It was **resolved** to approve financial reports for one month to 31<sup>st</sup> January 2026.
- 26.10 **REPORTS FROM COUNCILLORS AND CLERK:**
- 10.1 *To receive reports from Councillors:* None.
- 10.2 *To receive reports from the Clerk on items not covered elsewhere on the Agenda:* None.
- 10.3 External meetings, conferences and training – to note upcoming dates, agree Council representation and receive reports: None.
- 26.11 **CORRESPONDENCE RECEIVED:**
- 11.1 Members noted correspondence from The Deepings Practice PPG reporting that their request for an Urgent Treatment Centre has not been granted. **ACTION – Clerk** to respond on behalf of EPC.
- 11.2 Members noted representations received regarding the installation of a village flagpole ahead of the consultation.
- 11.3 Members considered correspondence received from a resident regarding off-grid home heating,

a current government consultation and information from a third party that promotes the use of liquid fuel alternatives, and to decide any action to be taken, and it was agreed that the information could be posted on the website and the Etton Facebook page. **ACTION – Clerk** to respond to the resident and post information.

26.12 **NEXT MEETING:** Members confirmed the date of the next meeting as Wednesday 25<sup>th</sup> February 2026.

There being no further business the Meeting closed at 8.10pm.

Approved as a true record of the Meeting: ..... Chair, 25<sup>th</sup> February 2026

Abbreviations used in these Minutes:

EPC – Etton Parish Council  
PCC – Peterborough City Council  
PPG – Patient Participation Group

---

#### **Schedule of Receipts and Payments (26.9.1)**

Items marked \* were paid prior to the meeting as a statutory obligation or under delegated powers, with the relevant Minute shown against the item. No VAT is charged on receipts. Any VAT included in payments is reclaimed annually at year end. Where no VAT is indicated, it was not charged by the supplier.

##### Receipts:

- a) TSB: Interest (10<sup>th</sup> December 2025), £4.28
- b) TSB: Interest (10<sup>th</sup> January 2026), £3.95

##### Payments:

- c) Staff Salary: Basic (November 2025), £100.00 (standing order)\*
- d) M Brook: Reimbursement (bus shelter lightbulb), £4.00 (Minute 25.98.7)\*
- e) Zurich Insurance: Annual Parish Council insurance (24<sup>th</sup> October 2025), £196.00 (Minute 25.98.6)\*
- f) Cloud Next Limited: Website hosting (annual), £119.98\*
- g) Staff Salary: Basic (December 2025), £100.00 (standing order)\*
- h) Staff Salary: Adjustment (November 2025), £97.20
- i) Staff Salary: Adjustment (December 2025), £30.93
- j) HMRC: PAYE (November 2025), £45.60
- k) HMRC: PAYE (December 2025), £28.80