

Etton Parish Council

www.etton-pc.gov.uk

clerk@etton-pc.gov.uk

07713 194173

Minutes of a meeting of Etton Parish Council held on **Wednesday 24th September 2025** starting 7.00pm at The Golden Pheasant, Main Road, Etton, Peterborough, PE6 9DA.

MEMBERS PRESENT: Councillors Fred Morton (Chair), Anne Curwen (Vice-Chair), Andrea Page, Martin Brook.
IN ATTENDANCE: Clerk Elinor Beesley

PUBLIC FORUM: No members of the public were present.

25.66 **APOLOGIES FOR ABSENCE:** Apologies were received and accepted from Cllr Watson (personal).

25.67 **MINUTES OF PREVIOUS MEETING,** held on Wednesday 28th May and 25th June 2025 were resolved as a true record and signed by the Chair.

25.68 **REPORTS FROM WARD COUNCILLORS or OTHER INVITED SPEAKERS:** None.

25.69 **DECLARATIONS OF INTEREST:** No declarations of interest were received and no written requests for dispensations for disclosable pecuniary interests were granted.

25.70 **GOVERNANCE:**

70.1 *To note purchases made under delegated powers:* None at date of publication.

25.71 **PLANNING:**

71.1 *To note Application 25/00727/FUL: Installation of a new kiosk to house chlorine, Etton Treatment Works, Waterworks Lane:* It was noted that this item is a duplicate of Item 25.59.2.a.

71.2 *To note Application 25/00744/NONMAT: Non material amendment (modification to enlarge balcony) to planning permission 23/00058/HHFUL as amended by 24/00562/NONMAT, Woodcroft Stables and Stud, Woodcroft Road:* It was noted that this item is a duplicate of Item 25.59.2.b.

71.3 Members noted applications and decisions received after the publication of the Agenda:

a) Glinton Parish: Appeal Ref: APP/J0540/W/25/3370685 regarding Application 5/00035/REFPP: Outline permission for up to 250 dwellings, with public open space, landscaping, sustainable drainage system and vehicular access point with access secured and all other matters reserved (appearance, landscaping, layout and scale), Land South Of Peakirk Road; the date of the hearing set for 26th November and scheduled to last four days. Members voiced concerns regarding infrastructure amenities should permission be granted. **ACTION – Members** to comment as an individual if they wish.

71.4 Members noted that PCC is due to publish a Proposed Submission version of the Peterborough Local Plan in Autumn 2025 for further public consultation.

25.72 **VILLAGE AMENITIES AND MAINTENANCE:**

72.1 Members reviewed outstanding maintenance and Councillors' actions:

a) Litter Picking: **ACTION – Clerk** to add Litter Pick event to October's Agenda.

72.2 Members had viewed and discussed the initial sketches for the new village sign, and it was **resolved** to approve the latest sketch. **ACTION – Cllr Page** to confirm with the sign carver.

25.73 **COMMUNITY AND EVENTS:** None. Cllr Curwen requested that the Remembrance Sunday event on Sunday 9th November 2025 and the Christmas Lights Switch on event on Sunday 30th November 2025 be included on the agenda for November's meeting. **ACTION – Clerk.**

25.74 **FINANCE:**

74.1 It was **resolved** to approve receipts and payments according to the attached schedule.

- 74.2 It was **resolved** to approve financial reports for three months to 31st August 2025.
- 74.3 To approve reimbursement to Cllr Morton for the purchase of plants for the village planters: Cllr Morton confirmed he did not wish to receive a reimbursement.
- 74.4 It was **resolved** to increase the Clerk's salary by one salary scale point, as per contract, following the annual appraisal.
- 74.5 Members noted the Local Government Services Pay Agreement 2025/26.
- 74.6 Members discussed expenditure and projects for 2026/27 ahead of the first draft of the budget.

25.75 REPORTS FROM COUNCILLORS AND CLERK:

- 75.1 To receive reports from Councillors: None.
- 75.2 To receive report from the Clerk on items not covered elsewhere on the Agenda:
 - a) Following reconsideration Cllr Neil Boyce has been reinstated as Parish Liaison: Members expressed agreement with this decision.
- 75.3 External meetings, conferences and training – to note upcoming dates, agree Council representation and receive reports:
 - a) JCC Parish Cluster meeting: Thursday 4th September 2025 at 2.00pm to 4.00pm in Maxey Village Hall. **ACTON – Cllr Curwen** to circulate meeting notes.
 - b) The Deepings Practice Patient Participation Group: Question and Answer Forum on Friday 17th October 2025 at 1.00pm to 2.00pm: The Clerk reported this meeting has been cancelled.

25.76 **CORRESPONDENCE RECEIVED:** None.

25.77 **NEXT MEETING:** Members confirmed the date of the next meeting as Wednesday 22nd October 2025.

There being no further business the Meeting closed at 8.17pm.

Approved as a true record of the Meeting:  Chair, 29th October 2025

Abbreviations used in these Minutes:

PCC- Peterborough City Council
JCC – John Clare Countryside
PPG – Patient Participation Group

Schedule of Receipts and Payments (25.74.1)

Items marked * were paid prior to the meeting as per the agreed regular payments list (Minute 25.62.3), as a statutory obligation or under delegated powers, with the relevant Minute shown against the item. No VAT is charged against receipts. Any VAT included in payments is reclaimed at least annually at year end. Where no VAT is indicated, it was not charged by the supplier.

Receipts:

- a) TSB: Interest (10th July 2025), £2.61
- b) TSB: Interest (10th August 2025), £2.70
- c) TSB: Interest (10th September 2025), £2.70
- d) PCC: Second Instalment of Parish Precept, £1330.00

Payments:

- e) J Halsall: Internal Audit 2024/25, £65.00 (Minute 25.62.5)*
- f) Staff Salary: Basic (June 2025), £100.00 (standing order)*
- g) Staff Salary: Basic (July 2025), £100.00 (standing order)*
- h) Staff Salary: Basic (August 2025), £100.00 (standing order)*
- i) Staff Salary: Adjustment (June 2025), £26.67
- j) Staff Salary: Adjustment (July 2025), £24.75
- k) Staff Salary: Adjustment (August 2025), £47.67

- l) HMRC: PAYE (June 2025), £30.80
- m) HMRC: PAYE (July 2025), £27.40
- n) HMRC: PAYE (August 2025), £39.40

A handwritten signature in black ink, appearing to be 'JH' or similar, located in the bottom right corner of the page.