

Etton Parish Council

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Minutes of a meeting of Etton Parish Council held on **Wednesday 29th October 2025** starting 7.00pm at The Golden Pheasant, Main Road, Etton, Peterborough, PE6 9DA.

MEMBERS PRESENT: Councillors Fred Morton (Chair), Anne Curwen (Vice-Chair), Steve Watson and Martin Brook.

IN ATTENDANCE: Clerk Elinor Beesley

PUBLIC FORUM: No members of the public were present.

- 25.78 **APOLOGIES FOR ABSENCE:** Apologies were received and accepted from Cllr Andrea Page (personal commitment).
- 25.79 **MINUTES OF PREVIOUS MEETING,** held on Wednesday 24th September 2025 were **resolved** as a true record and signed by the Chair.
- 25.80 **REPORTS FROM WARD COUNCILLORS or OTHER INVITED SPEAKERS:** None.
- 25.81 **DECLARATIONS OF INTEREST:** No declarations of interest were received and no written requests for dispensations for disclosable pecuniary interests were granted.
- 25.82 **GOVERNANCE:**
- 82.1 Members noted purchases made under delegated powers:
- a) Poppy Wreath, £24.49.
- 25.83 **PLANNING:**
- 83.1 Members noted applications and decisions received after the publication of the Agenda:
- a) Application 25/01267/CLP: Refurbishment work to take place in a number of selected locations along the banks of Maxey Cut.
- 25.84 **VILLAGE AMENITIES AND MAINTENANCE:**
- 84.1 Members reviewed outstanding maintenance and Councillors' actions:
- a) A scaled sketch of the final design of the new village sign is being produced.
- 25.85 **COMMUNITY AND EVENTS:**
- 85.1 Members confirmed plans for the Remembrance Sunday event on Sunday 9th November 2025: The event will commence at 10.45am followed by the laying a wreath on the war grave in the Churchyard and a Remembrance service in St Stephens Church; the WWII 'Deck' Vehicle that is normally on display has been donated to a war museum.
- 85.2 Members confirmed plans for the Christmas Light Switch On Event on 30th November 2025: The event will begin at 5.00pm and will include the burying of a time capsule; St Stephens Church is considering an engraved plaque to be installed in the ground over the time capsule. EPC would consider a Community Grant Application for contribution to this. A resident will collect the tree. **ACTION – Members** to install and decorate the tree from 10.30am on Saturday 29th November 2025. **ACTION – Cllr Curwen** to confirm use of electricity for the lights with a resident.
- 85.3 Members noted other upcoming Etton events: Wreath decorating workshop on Monday 1st December 2025, and Nativity on The Green on Wednesday 24th December 2025 at 5.00pm.
- 25.86 **FINANCE:**
- 86.1 It was **resolved** to approve receipts and payments according to the attached schedule.
- 86.2 It was **resolved** to approve financial reports for three months to 30th September 2025

- 86.3 It was **resolved** to approve reimbursement to the Clerk for purchase of the Remembrance wreath from The Poppy Shop in the sum of £24.49.
- 86.4 It was **resolved** to approve renewal of the annual ESET internet security from ACR Computers in the sum of £29.97 excl. VAT.
- 86.5 Members discussed the 2026/27 draft budget and approved amendments.

25.87 REPORTS FROM COUNCILLORS AND CLERK:

- 87.1 To receive reports from Councillors:
- a) Cllr Curwen reported that Glinton Parish Council have held a public meeting to discuss the proposed housing developments in Glinton. **ACTION – Cllr Morton** to draft a letter, for approval by Council, outlining EPC's concerns about how any large-scale housing development would impact Etton for approval by Council.
 - b) Cllr Morton reported that Etton and Helpston Village Hall Association had contacted him to ask for support with their endeavours to fund a new Village Hall. **ACTION – Clerk** to add to the agenda for 26th November 2025 meeting.
 - c) A resident had contact Councillors to ask if a flagpole could be installed on the Village Green. **ACTION – Clerk** to add the item to the agenda for 26th November 2025 meeting.
- 87.2 *To receive report from the Clerk on items not covered elsewhere on the Agenda:* None.
- 87.3 External meetings, conferences and training – to note upcoming dates, agree Council representation and receive reports: None.

25.88 **CORRESPONDENCE RECEIVED:** None.

25.89 **NEXT MEETING:** Members confirmed the date of the next meeting as Wednesday 26th November 2025.

There being no further business the Meeting closed at 8.17pm.

Approved as a true record of the Meeting: Chair, 26th November 2025

Abbreviations used in these Minutes:

PCC- Peterborough City Council

JCC – John Clare Countryside

PPG – Patient Participation Group

Schedule of Receipts and Payments (25.74.1)

Items marked * were paid prior to the meeting as per the agreed regular payments list (Minute 25.62.3), as a statutory obligation or under delegated powers, with the relevant Minute shown against the item. No VAT is charged against receipts. Any VAT included in payments is reclaimed at least annually at year end. Where no VAT is indicated, it was not charged by the supplier.

Receipts:

- a) TSB: Interest (10th October 2025), £2.62

Payments:

- b) Staff Salary: Basic (September 2025), £100.00 (standing order)*
- c) Staff Salary: Adjustment (September 2025), £77.23
- d) HMRC: PAYE (September 2025), £40.60
- e) E Beesley: Reimbursement (The Poppy Shop - poppy wreath), £24.49 incl. VAT